

# REQUEST FOR REVIEW

## DEADLINE TO REQUEST A REVIEW : MAY 28<sup>th</sup>, 2021

For examinees who do not successfully complete one or more section(s) of the ExAC, a formal review procedure is available. On receipt of a formal Request for Review, the Committee for the ExAC will review the examination and advise the examinee of the results. The decision of the review is final. A Review Fee will apply to any examinee requesting a review. If the original decision is reversed, the Review Fee will be refunded.

## INSTRUCTIONS

- 1 Click on the form fields with your mouse. A cursor will appear and you may begin typing.
- 2 Once completed, save, print and sign.
- 3 Completed Registration Form must be submitted to your Provincial/Territorial Architectural Licensing Authority by mail along with a cheque or credit card payment or by fax with credit card payment only. Not all Licensing Authorities accept credit card payments. Before submitting a credit card payment to your licensing authority, please make sure this option is available.

## CANDIDATE

LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
CITY \_\_\_\_\_ PROVINCE \_\_\_\_\_ POSTAL CODE \_\_\_\_\_  
TELEPHONE \_\_\_\_\_  
HOME \_\_\_\_\_ WORK \_\_\_\_\_ CELLPHONE \_\_\_\_\_  
E-MAIL \_\_\_\_\_  
EXAMINEE NUMBER \_\_\_\_\_  
LICENSING AUTHORITY \_\_\_\_\_

## REQUEST FOR REVIEW

I hereby request a review of my results for the following sections :

- ExAC Section 1       ExAC Section 2       ExAC Section 3       ExAC Section 4

**FEES : \$ 300**

### METHOD OF PAYMENT

Cheque enclosed [ payable to your Licensing Authority ]

VISA  MASTERCARD

*Important : Prior to any credit card payment, please check with your Licensing Authority to make sure this option is available.*

AMOUNT \_\_\_\_\_

CREDIT CARD # \_\_\_\_\_

CVV # [ 3 DIGIT SECURITY COD] \_\_\_\_\_ EXPIRY DATE \_\_\_\_\_ (MM/YY)

NAME OF CARDHOLDER \_\_\_\_\_

CARDHOLDER SIGNATURE \_\_\_\_\_

### EXAMINEE'S SIGNATURE

I hereby request a review of my ExAC results. The decision of the ExAC Committee is final.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_